

Voxer Quick Overview

for Android (what I have)

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1. Voxer is better than voice-to-text messaging because it's like a walkie-talkie, sending our actual voice recording to the other Voxer user.
2. That way, we can send in "*short sound bites*," taking time to think what to say next.
3. The "*Listen live or listen later*" functionality make it convenient to fit into our schedule. A notification sounds when you get a new message. You may open it immediately, listen and respond quickly, or listen later at your convenience.
4. Text option if needed to send silently, like in a meeting, and easy options to attach a picture, attachment, or emoji.
5. Voxer downloads like any other app on your phone. For my use, I have found no obvious benefit for the PRO version that costs \$3.99/month; \$29.99/yr), so I use the free version.
6. Suggestion: **NO NEED** to choose "location" when you set up your account if privacy is important to you privacy; no one needs to know where you are for Voxer to work properly.
7. Navigate to the list of options by tapping the three bars in the upper left.
8. On my Android, Voxer does not state "*My Profile*" so it took me awhile to locate. It's at the top of the list of actionable choices (mine is blue), and easy to update.
9. By tapping on the three vertical dots to the right on your "Contacts" page, you may choose:
 - a. Send Message
 - b. Delete Contact
 - c. Block and Delete Contact
10. You may also send a message by tapping on a contact, then on the icon looking like a message towards the top of the page that pops up.
11. For an Android if you **do not** have the paid Pro version, hold the orange circle with a white walkie-talkie inside (bottom right). When you let up, it will instantly send the message.
12. When you send a voice message, remember that it's **not** voice-to-text. It's your own voice, which means you don't speak the punctuation like "period" and "comma." My first messages were *awful!* However, it did not take long to become easier because it's natural speech, not dictation.
13. Tap to the right of any existing message if you want to:
 - a. Recall (because the message was garbled);
 - b. Star, forward or save
14. If you have several voice messages, whether from one person or a group, press the black arrow to the left of the white circle to listen to the first one, and the others will play one after another. Handy for legally listening in the car.
15. Remove any chat by pressing your finger on the chat and then on "yes" when it asks about deleting.
16. In your "Chats" box, "Walkie" is Voxer's way to send messages, especially helpful as you are getting started.
17. I watched a number of YouTube videos on getting to know Voxer, and did not find any that were helpful.
18. To set up a group chat, go to "Chats," press on the blue "+" button at the bottom right, and add who you want. Note: if you want "Admin Control," only the paid "Pro" will give you that, that is, an ability as admin to lock the group so others cannot change it.